

<<<< copy this onto your letterhead >>>

DOMAIN TRANSFER FAX

TO :

FAX :

ATT : The Hostmaster / DNS Admin

Please will you take this as confirmation that we wish to cancel our domain services and move the following domain(s) to another ISP.

_____ (domain name)

1. **Please provide us with full FTP access OR zip up the website and email it to support@ittconnect.co.za**
2. Please accept the transfer requests that will be coming around from the registrant in due course so that we may expedite the matter.
3. **If applicable**, please unlock the .com domain so that we can request the domain transfer.
4. The email address which will submit the transfer is thomas@ittconnect.co.za

If you have any queries, please do not hesitate to contact me directly or contact Thomas Altmann at ITCONNECT on 021 785 5156 or by emailing support@ittconnect.co.za

Yours Sincerely,